



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>JAEGO GENERAL MERCHANDISE</b>	P.O. No. : <b>2022-03-0057</b>
Address : <b>San Miguel, Boas, Marinduque</b>	Date : <b>March 29, 2022</b>
TIN : <b>102-219-005-000</b>	Mode of Procurement : <b>Shopping B</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Marinduque</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>within 7 days upon receipt of approved PO</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/Property No.	Unit	Description	Quantity		Unit Cost	Amount
1	12	CORRECTION TAPE, film base type, UL 6m min	12		22.00	264.00
2	1	ENVELOPE, Expanding, Kraftboard, legal, 100cs / box	1		947.50	947.50
3	1	ENVELOPE, DOCUMENTARY, BROWN, for legal size document, 500 pcs	1		730.00	730.00
4	1	FOLDER, TAGBOARD, for legal size docements, 100pcs./pack	1		350.00	350.00
5	6	NOTE PAD, stick onr 2' x 3", 100 sheets per pad, neon color	6		25.00	150.00
6	6	NOTE PAD stickon 3" x 3" 100 sheets neon color	6		36.00	216.00
7	6	NOTE PAD, stick on, 3" x 4", 100 sheeg per pad, neon color	6		48.00	288.00
8	4	PAPER CLIP, vinyl/plastic coat, length: 48mm min	4		19.00	76.00
9	32	PAPER, Multi-Purpose (COPY) A4, 80 gsm	32		188.00	6,016.00
10	6	PAPER, Multi-Purpose (COPY) Legal, 80 gsm	6		219.00	1,314.00
11	12	SIGN PEN, BLACK, liquid/gef ink, 0.5mm needle tip	12	MY GEL	23.00	276.00
12	12	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	12	MY GEL	23.00	276.00
13	12	SIGN PEN, BLUE, liquid/gel ink, 0.3mm needle tip	12	MY GEL	23.00	276.00
14	6	TAPE, TRANSPARENT, width: 24mm (±1mm)	6	MGK	17.00	102.00
15	6	TAPE, TRANSPARENT, width: 48mm (±1mm)	6		32.00	192.00
16	1	Carbon FILM, ORDINARY, A4 SIZE, 100 sheets per box	1		595.00	595.00
17	5	CLIP, BACKFOLD, 19mm, 12 pcs per box	5		15.00	75.00
18	5	CLIP, BACKFOLD, 25mm, 12 pcs per box	5		22.00	110.00
19	5	CLIP, BACKFOLD, 50mm, 12 pcs per box	5		60.00	300.00
20	1	ENVELOPE, MAILING, WITH WINDOW, 500 pcs./box	1		440.00	440.00
21	1	ERASER, FELT, FOR BLACKBOARD OR WHITEBOARD	1		35.00	35.00
22	6	FASTENER, PLASTIC, 70nrn, 50 sets/box	6		30.00	180.00
23	12	GLUE, clear, 30cc per bottle	12	ELMER'S GLUE 40gsm	25.00	300.00
24	2	PENCIL, LEAD wrrH ERASER, 12 pcs./box	2	MONGOL	90.00	180.00
25	6	RECORD BOOK, 200 PAGES, size:214mm x 278mm	6	300PP	125.00	750.00
26	2	RUBBER BAND, 70mm min lay flat length (#18)	2		180.00	360.00
27	14	LED LINEAR TUBE, 18 WATTS FRO SERIES, with starter	14		748.00	10,472.00
28	10	STAPLE REMOVER, PLIER TYPE	10		68.00	680.00
29	6	MAGAZINE FILE BOX, WITH COVER, BLUE, LARGE	6		365.00	2,190.00
30	2	ELECTRIC FAN, STAND TYPE	2	STANDARD PHILIPS	1,590.00	3,180.00
31	2	FLASH DRIVE, 16 GB capacity	2		249.00	498.00
32	1	CLEANING MOP	1		595.00	595.00
33	6	FLXIBOX, FB 600 x 48cm x 40cm	6		625.00	3,750.00
34	8	Ink Bottle- EPSON 664 - BLACK (EPSON L565)	8		155.00	1,240.00
35	3	Ink Bottle - EPSON 664 - CYAN (EPSON L565)	3		155.00	465.00
36	3	Ink Bottle - EPSON 664 - MAGENTA (EPSON L565)	3		155.00	465.00
37	3	Ink Bottle- EPSON 664 - YELLOW (EPSON L565)	3		155.00	465.00
38	5	Ink Bottle -BROTHER BT5000 - BLACK (BROTHER DCP-T710W)	5		230.00	1,150.00
39	2	Ink Bottle - BROTHER BT5000 - CYAN (BROTHER DCP-TI0W)	2		230.00	460.00
40	2	Ink Bottle - BROTHER BT5000 - MAGENTA (BROTHER DCP-T710W)	2		230.00	460.00
41	2	Ink Bottle -BROTHER BT5000 - YELLOW (BROTHER DCP-T710W)	2		230.00	460.00
***nothing follows***						
Date of delivery: within 7 days upon receipt of approved PO						
Place of delivery: SWADT Marinduque Capitol Compound, Brgy. Bangbangalon, Boac, Marinduque						
<b>RFQ No.2022-02-0075 Shopping B</b>						
Purpose:Office supplies for the use of SWADT Marinduque for CY 2022.						
Prepared by: Cathy Victorio						
<b>TOTAL</b>						<b>41,328.50</b>

(Total Amount in Words) FORTY ONE THOUSAND THREE HUNDRED TWENTY EIGHT PESOS AND 50/100 CENTAVOS.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_  
Signature over Printed Name of Supplier

Very truly yours,  
**FERNANDO R. DE VILLA, JR., CESO III**  
Signature over Printed Name of Authorized Official  
**JOEL S. MIJARES**  
Officer-in-Charge  
Regional Director  
Special Order No. **125** APR 28 2022

Date \_\_\_\_\_

Fund Cluster : **1**  
Funds Available : **41,328.50**

**DANILYN T. GALAN**  
Signature over Printed Name of Chief Accountant/Head of Accounting  
AO IV, OIC-Accounting Section Head

ORS/BURS No. : **02-11101-2022-04-1163**  
Date of the ORS/BURS : **4/12/2022**  
Amount : **41,328.50**



Department of Social Welfare and Development  
DSWD-GF-010 | REV 00 / 12 OCT 2021



"Serbisyo ng May Puso Sa Ina" MIMAROPA

## NOTICE OF AWARD

March 29, 2022

**AGNES S. GO**

Authorized Representative  
JAEGO GENERAL MERCHANDISE  
San Miguel, Boas, Marinduque

Dear Ms. Go:

We are pleased to inform you that the RFQ No. 2022-02-0075 for " Office supplies for the use of SWADT Marinduque for CY 2022." is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to FORTY ONE THOUSAND THREE HUNDRED TWENTY EIGHT PESOS AND 50/100 CENTAVOS. (Php 41,328.50).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-03-0057 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

**FERNANDO R. DE VILLA, JR., CESO III**

Regional Director  
Head of the Procuring Entity

Conforme:

**JOEL S. MIJARES**  
Officer-in-Charge  
Special Order No. *122*

*C-2022*  
APR 7 8 2022

(Signature over Printed Name of Bidder's Authorized Representative)

**JAEGO GENERAL MERCHANDISE**

Date: \_\_\_\_\_

Procurement Form No. U4 - B (Abstract of Canvass)  
 REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 ABSTRACT OF CANVASS

RFQ No.2022-02-0075 Shopping B

Purpose: Office supplies for the use of SWADT Marinduque for CY 2022.

Item No.	Qty	Unit	Purchaser's Requirements	LUVIYUS CONSUMER GOODS TRADING		JAEGO GENERAL MERCHANDISE		ACL DRYGOODS AND GENERAL MERCHANDISE		MARINDUQUE BOOKSTORE		
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	
1	12	pc	CORRECTION TAPE, film base type, UL 6m min	26.67	320.04							
2	1	box	ENVELOPE, Expanding, Kriatboard, legal, 100pcs/box	14.67	1,466.67	947.50	947.50	ASIAN	1,500.00	1,500.00	32.00	384.00
3	1	box	ENVELOPE, DOCUMENTARY, BROWN, for legal size document, 500 box	1,466.67	1,466.67	730.00	730.00	NAPPCO	2,000.00	2,000.00	1,486.00	1,486.00
4	1	pack	FOLDER, TAGBOARD, for legal size documents, 100pcs/pack	280.00	280.00	350.00	350.00	ASIAN	600.00	600.00	1,034.00	1,034.00
5	6	pad	NOTE PAD, stick on 2' x 3", 100 sheets per pad, neon color	24.00	144.00	25.00	150.00	KAIWEN	25.00	150.00	477.00	477.00
6	6	pad	NOTE PAD, stick on 3' x 3", 100 sheets per pad, neon color	28.00	168.00	36.00	216.00	KAIWEN	30.00	180.00	18.00	108.00
7	6	pad	NOTE PAD, stick on, 3" x 4", 100 sheets per pad, neon color	42.67	256.02	48.00	288.00	KAIWEN	35.00	210.00	25.00	150.00
8	4	box	PAPER CLIP, vinyl/plastic coat, length: 48mm min	13.33	53.32	19.00	76.00	SNOWMAN	25.00	100.00	35.00	210.00
9	32	ream	PAPER, Multi-Purpose (COPY) A4, 80 gsm	278.67	8,917.44	188.00	6,016.00	OFFICE PRO	220.00	7,040.00	22.00	484.00
10	6	ream	PAPER, Multi-Purpose (COPY) Legal, 80 gsm	309.33	1,855.98	219.00	1,314.00	OFFICE PRO	230.00	1,380.00	218.00	6,272.00
11	12	pc	SIGN PEN, BLACK, liquidgel ink, 0.5mm needle tip	60.00	720.00	23.00	276.00	MY GEL	30.00	360.00	26.00	312.00
12	12	pc	SIGN PEN, BLUE, liquidgel ink, 0.5mm needle tip	60.00	720.00	23.00	276.00	MY GEL	30.00	360.00	26.00	312.00
13	12	pc	SIGN PEN, BLUE, liquidgel ink, 0.3mm needle tip	60.00	720.00	23.00	276.00	MY GEL	30.00	360.00	26.00	312.00
14	6	roll	TAPE, TRANSPARENT, width: 24mm (4mm)	20.00	120.00	17.00	102.00	ARMAK	20.00	120.00	21.00	126.00
15	6	roll	TAPE, TRANSPARENT, width: 48mm (4mm)	37.33	223.98	32.00	192.00	ARMAK	40.00	240.00	51.00	306.00
16	1	box	Carbon FILM, ORDINARY, A4 SIZE, 100 sheets per box	533.33	533.33	595.00	595.00	GOLD	750.00	750.00	720.00	720.00
17	5	box	CLIP, BACKFOLD, 19mm, 12 pcs per box	20.00	100.00	15.00	75.00	JOY	30.00	150.00	51.00	255.00
18	5	box	CLIP, BACKFOLD, 25mm, 12 pcs per box	26.67	133.35	22.00	110.00	JOY	40.00	200.00	69.00	345.00
19	5	box	CLIP, BACKFOLD, 50mm, 12 pcs per box	93.33	466.65	60.00	300.00	JOY	75.00	375.00	90.00	450.00
20	1	box	ENVELOPE, MAILING, WITH WINDOW, 500 pcs./box	493.33	493.33	440.00	440.00	ACLEM	400.00	400.00	NO BID	18.00
21	1	pc	ERASER, FELT, FOR BLACKBOARD OR WHITEBOARD	40.00	40.00	35.00	35.00	EXCEL	40.00	240.00	34.00	204.00
22	6	box	FASTENER, PLASTIC, 70mm, 50 sets/box	46.67	280.02	30.00	180.00	EXCEL	40.00	240.00	34.00	204.00
23	12	bot	GLUE, clear, 30cc per bottle	73.33	879.96	25.00	300.00	ELMERS	50.00	600.00	13.00	156.00
24	2	box	PENCIL, LEAD WITH ERASER, 12 pcs./box	100.00	200.00	90.00	180.00	MONGOL	80.00	160.00	80.00	160.00
25	6	book	RECORD BOOK, 200 PAGES, size:214mm x 278mm	66.67	400.02	125.00	750.00	VALIANT	65.00	390.00	55.00	330.00
			**page 1 of 2**									
				Sub Total	20,958.78	Sub Total	14,438.50	Sub Total	18,190.00	Sub Total	NON COMPLIANT INCOMPLETE QUOTATION	

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on March 16, 2022 and recommends to be awarded to JAEGO GENERAL MERCHANDISE as the lowest calculator bid

**JAMUEL P. BALBABOCO** Member  
**IMEE C. YILLANUEVA** Member  
**GENELIZA Q. GABILAN** Member  
**SONIA R. DE LEON** Vice Chairperson  
**SHEILAS. TAPIA** Chairperson

**PATRICK G. JARMIN** Alternate Member  
**KHEEN MICHAEL G. SE** Alternate Member  
**ANGELYN S. AGUNDO** Alternate Member

Approved by: [Signature]  
**FERNANDO R. DE VILLA, JR., CESO III**  
 Regional Director

Procurement Form No. 04 - B (Abstract of Canvass)  
 REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT  
 ABSTRACT OF CANVASS

RFQ No.2022-02-0075 Shopping B

Purpose: Office supplies for the use of SWADT Marinduque for CY 2022

Item No.	Qty	Unit	Purchaser's Requirements	LUVITUS CONSUMER GOODS TRADING		JAEGO GENERAL MERCHANDISE		ACL DRYGOODS AND GENERAL MERCHANDISE		MARINDUQUE BOOKSTORE	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
26	2	box	RUBBER BAND, 70mm min lay flat length (#18)	246.67	493.34						
27	14	pc	LED LINEAR TUBE, 18 WATTS FRO SERIES, with starter	266.67	3,733.38						
28	10	pc	STAPLE REMOVER, PLIER TYPE	66.67	666.70						
29	6	pc	MAGAZINE FILE BOX, WITH COVER, BLUE, LARGE	56.12	336.72						
30	2	pc	ELECTRIC FAN, STAND TYPE	1,733.33	3,466.66						
31	2	pc	FLASH DRIVE, 16 GB capacity	413.33	826.66						
32	1	set	CLEANING MOP	493.33	493.33						
33	6	pc	FLXIBOX, FB 600 x 48cm x 40cm	600.00	3,600.00						
34	8	bot	Ink Bottle- EPSON 664 - BLACK (EPSON L565)	360.00	2,880.00						
35	3	bot	Ink Bottle- EPSON 664 - CYAN (EPSON L565)	360.00	1,080.00						
36	3	bot	Ink Bottle- EPSON 664 - MAGENTA (EPSON L565)	360.00	1,080.00						
37	3	bot	Ink Bottle- EPSON 664 - YELLOW (EPSON L565)	360.00	1,080.00						
38	5	bot	Ink Bottle -BROTHER BT5000 - BLACK (BROTHER DCP-T710W)	613.33	3,066.65						
39	2	bot	Ink Bottle - BROTHER BT5000 - CYAN (BROTHER DCP-T710W)	560.00	1,120.00						
40	2	bot	Ink Bottle - BROTHER BT5000 - MAGENTA (BROTHER DCP-T710W)	560.00	1,120.00						
41	2	bot	Ink Bottle -BROTHER BT5000 - YELLOW (BROTHER DCP-T710W)	560.00	1,120.00						
				***nothing follows***							
				DELIVERY CHARGE							
				Sub Total		Sub Total		Sub Total		Sub Total	
				28,663.44		26,890.00		31,975.00		NON COMPLIANT INCOMPLETE QUOTATION	
				TOTAL		TOTAL		TOTAL		TOTAL	
				49,622.22		41,328.50		50,165.00			

Deliberated upon by the DSWD - BIDS COMMITTEE (DSWD-BAC) on March 16, 2022 and  
 Recommendations to be awarded to JAEGO GENERAL MERCHANDISE as the lowest calculated bid

**JAMEL P. BALBABOCO** Member  
**IMEE C. VILLANUEVA** Member  
**GENELIZA Q. GABILAN** Member  
**SONIA R. DE LEON** Vice Chairperson  
**PATRICK G. JARMIN** Alternate Member  
**KHEEN MICHAEL G. SE** Alternate Member  
**ANGELYN S. AGUNDO** Alternate Member

**SHEILA S. TAPIA** Chairperson

Approved by: **FERNANDO R. DE VILLA, JR., CESO III**  
 Regional Director